



Inglewood Wildlands Society
Privacy Policy Statement
March 2006

Our Commitment to Privacy

The Inglewood Wildlands Society (IWS) is committed to protecting the privacy of its members, volunteers, sponsors, donors, partners, and program participants, and will manage the confidentiality of their personal information with care.

Information We Collect

With your consent, IWS may collect personal information from you over the telephone, internet, mail, fax or other electronic media, or in person. This information may include name, contact information, program interests, special requests, and evaluations. IWS shall maintain records for no less than three (3) years. No names of individuals or corporations shall be published without prior consent of an authorized person. Anonymous donors shall be acknowledged accordingly.

How We Use Your Information

IWS collects your personal information:

- To be able to communicate with you.
- To inform you about IWS activities.
- To create awareness of IWS programs and workshops that may be of interest to you.
- To confirm registration in workshops.
- To comply with legal and insurance requirements.
- To react to an emergency situation.

Information may also be summarized and used for planning and reporting purposes. We do not rent, sell, or trade our mailing lists and other personal data.

Giving and Withdrawing Consent

You may choose to withdraw your consent at any time by contacting the IWS office and identifying which personal information you no longer wish to be collected, subject to any legal or contractual restrictions. Withdrawal of your consent may restrict or discontinue our service to you.

Accessing and Changing Your Personal Information

At any time you may request to verify your personal information with IWS by contacting our office. At the time of the request, you will be asked for identity verification prior to discussion and change of personal information.

Questions

If you have questions or concerns please e-mail the Inglewood Wildlands Coordinator at info@inglewoodwildlands.ca or write to
Inglewood Wildlands Society
Attention: Privacy Officer
c/o Colonel Walker School
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